



Financial Statements and Independent Auditor's Report

December 31, 2020 and 2019

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Independent Auditor's Report

Board of Directors
Women's Economic Self-Sufficiency Team, Corp
and Controlled Affiliate

Opinion

We have audited the accompanying consolidated financial statements of the Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") (a nonprofit organization), which comprise the consolidated statements of financial position as of December 31, 2020 and 2019, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of WESST as of December 31, 2020 and 2019, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of WESST and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about WESST's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of WESST's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness
 of significant accounting estimates made by management, as well as evaluate the
 overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about WESST's ability to continue as a going concern for a reasonable period of time.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves,

and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 15, 2021, on our consideration of WESST's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WESST's internal control over financial reporting and compliance.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Loftis & Lovato Group

Albuquerque, New Mexico April 15, 2021



Consolidated Statements of Financial Position December 31,

	2020	2019
Assets		
Current assets		
Cash and cash equivalents	\$ 2,440,780	\$ 1,535,753
Cash held for others	153,852	105,143
Contributions receivable - current portion	93,802	186,870
Grants and accounts receivable, net	116,980	107,985
Loans receivable - current portion	273,355	284,688
Prepaid expenses	8,284	10,194
Total current assets	3,087,053	2,230,633
Restricted cash	1,034,971	1,193,742
Contributions receivable - less current portion	106,702	149,616
Loans receivable - less current portion, net	383,154	458,055
Property and equipment, net	6,739,414	6,977,252
Investment	15,000	15,000
Beneficial interest in assets held by others Deposits	15,903 8,890	14,458 8,890
•		
Total assets	<u>\$ 11,391,087</u>	<u>\$ 11,047,646</u>
Liabilities and Net Assets		
Current liabilities		
Accrued liabilities	\$ 80,544	\$ 70,891
Deferred revenue	404,213	190,095
Funds held for others	153,852	105,143
Notes payable - current portion	139,466	135,125
Total current liabilities	778,075	501,254
Deposits	13,294	16,541
Secured debt	73,228	96,171
Capital lease payable	431,858	423,339
Notes payable - less current portion	722,285	865,933
Total liabilities	2,018,740	1,903,238
Net assets		
Without donor restriction	8,687,371	8,541,759
With donor restriction	684,976	602,649
Total net assets	9,372,347	9,144,408
Total liabilities and net assets	\$ 11,391,087	<u>\$ 11,047,646</u>

Consolidated Statement of Activities For the Year Ended December 31, 2020

	hout Donor estriction		With Donor Restriction	 Total
Support and Revenue				
Grants and contracts	\$ 2,052,778	\$	-	\$ 2,052,778
Contributions	207,254		427,573	634,827
WEC membership and services	296,277		-	296,277
In-kind contributions	226,196		-	226,196
Interest and loan fees	28,140		-	28,140
Consulting, training and other	4,088		-	4,088
Net assets released from restriction	 345,246	_	(345,246)	 -
Total support and revenue	 3,159,979		82,327	 3,242,306
Expenses				
Program services				
Business consulting and training	1,824,181		-	1,824,181
Financial assistance	 775,754	_		775,754
Total program services	 2,599,935	_	-	 2,599,935
Supporting services				
Management and general	301,572		-	301,572
Fundraising	 112,860		-	 112,860
Total supporting services	 414,432	_	-	 414,432
Total expenses *	 3,014,367			 3,014,367
Change in net assets	145,612		82,327	227,939
Net assets, beginning of year	 8,541,759	_	602,649	 9,144,408
Net assets, end of year	\$ 8,687,371	\$	684,976	\$ 9,372,347

^{* -} Total expenses includes non-cash depreciation expense of \$237,838.

Consolidated Statement of Activities For the Year Ended December 31, 2019

	thout Donor estrictions	Vith Donor Restrictions	Total
Support and Revenue			
Grants and contracts	\$ 1,436,257	\$ -	\$ 1,436,257
Contributions	393,737	245,550	639,287
WEC membership and services	332,656	-	332,656
In-kind contributions	314,140	-	314,140
Special events, net of expenses of \$30,704	120,721	-	120,721
Interest and loan fees	39,365	-	39,365
Consulting, training and other	25,367	-	25,367
Net assets released from restriction	 910,554	 (910,554)	 <u>-</u>
Total support and revenue	 3,572,797	 (665,004)	 2,907,793
Expenses			
Program services			
Business consulting and training	1,939,149	-	1,939,149
Financial assistance	 1,002,439	 -	 1,002,439
Total program services	 2,941,588	 -	 2,941,588
Supporting services			
Management and general	325,362	-	325,362
Fundraising	 186,730	 	 186,730
Total supporting services	 512,092	 -	 512,092
Total expenses *	 3,453,680	 	 3,453,680
Change in net assets	119,117	(665,004)	(545,887)
Net assets, beginning of year	 8,422,642	 1,267,653	 9,690,295
Net assets, end of year	\$ 8,541,759	\$ 602,649	\$ 9,144,408

^{* -} Total expenses includes non-cash depreciation expense of \$231,758.

Consolidated Statement of Functional Expenses For the Year Ended December 31, 2020

	Business					
	Consulting			Management		
	And	Financial	Total	and		
	<u>Training</u>	<u>Assistance</u>	Program	<u>General</u>	<u>Fundraising</u>	Total
Salaries	\$ 920,164	\$ 326,510	1,246,674	\$ 148,414	\$ 89,048	\$1,484,136
Professional services	193,573	67,212	260,785	2,688	5,377	268,850
Depreciation	166,486	35,676	202,162	35,676	_	237,838
WEC In-kind facility	140,829	46,943	187,772	46,943	-	234,715
IDA match contribution	-	168,350	168,350	-	-	168,350
Employee benefits	88,001	36,066	124,067	11,541	8,656	144,264
Payroll taxes	72,978	22,115	95,093	8,846	6,634	110,573
Occupancy	56,282	18,760	75,042	18,760	-	93,802
Supplies	42,420	9,434	51,854	5,032	3,145	60,031
Dues and fees	32,283	10,761	43,044	-	-	43,044
Repairs and maintenance	34,019	4,253	38,272	4,253	-	42,525
Telephone	26,406	7,042	33,448	1,760	-	35,208
Insurance	18,515	5,697	24,212	4,273	-	28,485
Accounting and legal fees	10,417	5,208	15,625	10,416	-	26,041
Printing and postage	8,662	2,546	11,208	1,528	-	12,736
Advertising	8,323	2,378	10,701	1,189	-	11,890
Training	2,237	959	3,196	-	-	3,196
Interest	-	2,919	2,919	-	_	2,919
Travel	1,980	535	2,515	160	-	2,675
Provision for loan loss	-	2,157	2,157	-	-	2,157
Equipment lease	606	233	839	93		932
Total expenses	<u>\$1,824,181</u>	\$ 775,754	\$2,599,935	\$ 301,572	\$ 112,860	\$3,014,367

Consolidated Statement of Functional Expenses For the Year Ended December 31, 2019

	Business Consulting			Management		
	And	Financial	Total	and		
	Training	<u>Assistance</u>	Program	General	Fundraising	Total
Salaries	\$ 819,656	\$ 372,572	1,192,228	\$ 149,028	\$ 149,028	\$1,490,284
Professional services	294,022	107,670	401,692	4,141	8,282	414,115
WEC In-kind facility	193,595	64,532	258,127	64,532	-	322,659
Depreciation	162,230	34,764	196,994	34,764	-	231,758
Employee benefits	95,675	47,837	143,512	13,668	13,668	170,848
IDA match contribution	-	129,150	129,150	-	-	129,150
Payroll taxes	61,300	27,864	89,164	11,145	11,145	111,454
Central loan fund activity	-	100,000	100,000	-	-	100,000
Occupancy	51,467	17,156	68,623	17,156	-	85,779
Supplies	35,705	12,669	48,374	4,607	4,607	57,588
Travel	31,855	8,609	40,464	2,583	-	43,047
Dues and fees	29,001	12,429	41,430	-	-	41,430
Telephone	27,645	7,372	35,017	1,843	-	36,860
Repairs and maintenance	28,073	3,509	31,582	3,509	-	35,091
Paid to subrecipients	34,519	-	34,519	-	-	34,519
Insurance	19,410	5,972	25,382	4,479	-	29,861
Training	19,949	9,388	29,337	-	-	29,337
Provision for loan loss	-	26,253	26,253	-	-	26,253
Accounting and legal fees	9,660	4,830	14,490	9,659	-	24,149
Advertising	14,051	4,276	18,327	2,036	-	20,363
Printing and postage	6,868	2,324	9,192	1,374	-	10,566
Equipment lease	4,468	1,676	6,144	838	-	6,982
Interest		1,587	1,587			1,587
Total expenses	\$1,939,149	\$1,002,439	\$2,941,588	\$ 325,362	\$ 186,730	\$3,453,680

Consolidated Statements of Cash Flows For the Years Ended December 31,

	2020	2019
Cash flows from operating activities		
Cash received from grants and contracts	\$ 2,416,672	\$ 1,342,543
Cash received from contributions	770,809	723,351
Cash received from WEC membership and services	297,118	357,523
Cash received from special events	-	151,425
Interest and loan fees received	26,695	38,272
Cash paid to employees and suppliers	(2,525,175)	(2,894,301)
Interest paid	(2,919)	(10,566)
Net cash provided (used) by operating activities	983,200	(291,753)
Cash flows from investing activities		
Loan repayments	530,288	766,005
Loans issued	(446,211)	(605,667)
Net cash provided by investing activities	84,077	160,338
Cash flows from financing activities		
Proceeds from secured borrowings	20,065	95,826
Principal payments on secured borrowings	(43,008)	(29,067)
Proceeds from acquisition of notes payable	-	500,000
Principal payments on notes payable	(139,307)	(88,168)
Net cash provided (used) by financing activities	(162,250)	478,591
Net increase in cash and cash equivalents	905,027	347,176
Cash and cash equivalents, beginning of year	1,535,753	1,188,577
Cash and cash equivalents, end of year	<u>\$ 2,440,780</u>	\$ 1,535,753

Consolidated Statements of Cash Flows - continued For the Years Ended December 31,

	2020	2019
Reconciliation of change in net assets to net cash provided (used) by operating activities		
Change in net assets	\$ 227,939	\$ (545,887)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities		
Depreciation	237,838	231,758
Provision for loan losses	2,157	26,253
Bad debt	5,200	23,496
Interest amortization	8,519	8,519
Changes in assets and liabilities		
Contributions receivable	130,782	60,568
Grants and accounts receivable	(8,995)	416,307
Prepaid expenses	1,910	2,877
Restricted cash	158,771	(410,810)
Beneficial interest in assets held by others	(1,445)	(1,093)
Accrued liabilities	9,653	(4,030)
Deferred revenue	214,118	(99,211)
WEC Deposits	(3,247)	(500)
Total adjustments	755,261	254,134
Net cash provided (used) by operating activities	\$ 983,200	<u>\$ (291,753)</u>

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

1) The Organization

The Women's Economic Self-Sufficiency Team, Corp and Controlled Affiliate (WESST), is a nonprofit corporation organized to assist individuals to start and grow businesses in New Mexico.

WESST Real Estate Holdings, LLC (the "Affiliate") was formed in 2009 under the New Mexico Limited Liability Company Act to engage in real estate investment and management activities. The Affiliate is intended to be a disregarded entity for federal income tax purposes. The composition of the Board of Directors for each entity is identical, and WESST is the sole member of the Affiliate. The Affiliate may not engage in any activity that would adversely affect WESST's status as a tax-exempt organization under Section 501(c) of the Internal Revenue Code.

WESST accomplishes its mission through the following programs:

Business Consulting and Training – Through individual and small group consultations, clients are coached in areas such as sales and marketing, production, management and finance. Group workshops are also presented on basic and advanced business topics.

Financial Assistance – A revolving loan fund for small businesses which are unable to obtain financing from banks or other traditional sources and assistance in accessing other financial resources is available.

To deliver some of its program services, WESST uses the WESST Enterprise Center (WEC) which is a 37,000 square-foot mixed-use business incubation facility accommodating up to twenty light manufacturing, service, professional and technology businesses.

WESST's major sources of revenue are federal grants, contributions and earned income.

Basis of Accounting

The consolidated financial statements of WESST have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables and liabilities.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

2) Summary of Significant Accounting Policies

Basis of Presentation

The accompanying consolidated financial statements present the consolidated financial position, changes in net assets, cash flows and functional expenses of WESST and its Affiliate. All significant intercompany accounts and transactions have been eliminated. WESST has board control and an economic interest in the Affiliate. Accordingly, the Affiliate's financial statements have been consolidated with WESST's financial statements.

The financial statements of WESST have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require WESST to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restriction: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of WESST's management and the board of directors.

Net assets with donor restriction: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of WESST or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restriction. When a restriction expires, net assets are reclassified from net assets with donor restriction to net assets without donor restriction in the consolidated statements of activities.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The allowance for loan losses is a significant estimate in these consolidated financial statements. It is reasonably possible that actual loan losses could differ from management's estimates of loan losses.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

2) Summary of Significant Accounting Policies — continued

Financial Instruments

WESST's financial instruments include cash and cash equivalents, restricted cash, receivables, accounts payable, accrued liabilities, deferred revenue, secured debt and notes payable. WESST estimates that the fair value of all financial instruments at December 31, 2020 and 2019 does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying financial statements.

Donated Services and Materials

In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-10-20, WESST recognizes contributed services if the services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would need to be purchased if not provided by donation. Recognized contributed services are recorded at the estimated fair value of the services on the date of donation. Donated materials are recorded at estimated fair value on the date of donation.

Support

WESST reports contributions of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets or specify the time period for which the assets may be expended. When a donor restriction expires, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statements of activities as net assets released from restriction. Donor restricted contributions whose restrictions are met in the same reporting period are reported as support without donor restriction.

Cash and Cash Equivalents

Cash and cash equivalents include demand deposits at banks and savings accounts at financial institutions. For purposes of the consolidated statements of cash flows, WESST considers all unrestricted highly liquid investments with an original maturity of three months or less to be cash equivalents and excludes restricted cash.

In accordance with certain agreements, WESST maintains separate cash and cash equivalent accounts for Individual Development Account (IDA) custodial accounts and the fiscal agent relationship and various loan loss reserve accounts related to the loan program.

Notes to Consolidated Financial Statements December 31, 2020 and 2019

2) Summary of Significant Accounting Policies — continued

Restricted Cash and Cash Held for Others

Restricted cash is cash that WESST has received from the Small Business Investment Corporation (SBIC) and various federal agencies which require the cash to be held for the loan program and related loan loss reserve accounts. This amount was approximately \$1,034,000 and \$1,194,000 at December 31, 2020 and 2019, respectively.

WESST was also the fiscal agent for another entity and is the custodian of a number of IDA participant accounts. This cash held for others was approximately \$154,000 and \$105,000 at December 31, 2020 and 2019, respectively.

Loans Receivable

Loans receivable are carried at face value and adjusted by an allowance for loan losses. WESST classifies loans receivable as current if maturity is one year or less. Interest income on loans receivable is recorded monthly. Related loan fees required at closing are minimal, and as such, are recorded as income when the loan is disbursed.

Loans are collateralized by any combination of the following: deposit accounts, real estate, inventory, accounts receivable, furniture, equipment, vehicles, and assignment of contracts and life insurance policies. WESST's access to collateral is determined by legal collection proceedings.

Loans are recorded when funds are disbursed. Collectability of loans receivable is evaluated monthly and the loan loss reserve is adjusted accordingly.

The accrual of interest is discontinued on loans evaluated to be potentially uncollectible. Interest accrual resumes when certainty of repayment is determined. Loans are written off as uncollectible only after collateral has been satisfied and all legal action for recovery is exhausted. Loans are determined to be delinquent based on the number of days required payments are past due.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

2) Summary of Significant Accounting Policies — continued

Allowance for Loan Losses

WESST provides a valuation allowance for estimated losses on loans when a significant and permanent decline in value occurs or is anticipated. The allowance for loan losses is based on established guidelines for loan grades, which specify reserve requirements. The factors that influence reserve requirements include available borrower financial information, period of payment delinquency, and borrower responsiveness. WESST management calculates an estimate for loan losses based on these factors.

Receivables

Grants and accounts receivable are primarily for cost-reimbursement governmental grants. Contributions receivable consist of amounts due from foundations and similar organizations. An allowance for doubtful accounts is based on an analysis of expected collections as determined from past history and management experience. No allowance was considered necessary as of December 31, 2020 and 2019.

Property and Equipment

Purchased property and equipment is stated at cost. Property and equipment received by donation is recorded at the estimated fair value on the date of donation. Such donations are reported as support without donor restriction unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property are reported as support with donor restriction. Absent donor stipulations regarding how long those donated assets must be maintained, WESST reports the expiration of donor restriction when the donated or acquired assets are placed in service as instructed by the donor. WESST reclassifies net assets with donor restriction to net assets without donor restriction at that time. Purchased or donated property in excess of \$5,000 is capitalized. Depreciation is calculated on a straight-line basis in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives, which range from five to forty years.

Income Taxes

WESST is a nonprofit organization and qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. WESST regularly evaluates activities as it relates to its tax exempt status. If WESST activities are determined to be outside of its tax exempt status the potential exists for tax liabilities on those unrelated activities. Currently, WESST engages in no activities that result in unrelated business net income. Accordingly, no provision for income taxes has been reflected in WESST's financial statements. WESST's income tax filings are subject to audit by various taxing authorities. WESST's open audit periods are for the years ended December 31, 2017 and thereafter.

Notes to Consolidated Financial Statements December 31, 2020 and 2019

2) Summary of Significant Accounting Policies — continued

Advertising Costs

Marketing and public relations costs are expensed as incurred.

Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the consolidated statements of activities and in the consolidated statements of functional expenses. Accordingly, certain costs have been allocated to the programs and support services benefited. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries	Time spent
Professional services	Specific identification
Depreciation	Square footage
WEC In-kind facility	Specific identification
Employee benefits	Time spent

Subsequent Events

Subsequent events were evaluated through April 15, 2021, which is the date the financial statements were available to be issued.

3) Loans Receivable

WESST had loans receivable of approximately \$657,000 and \$743,000, net of allowance for loan losses, at December 31, 2020 and 2019, respectively.

Changes in the allowance for loan losses for the years ended December 31,:

		2020		2020 201		2019
Balance at beginning of year	\$	64,587	\$	38,334		
Loans charged-off		(9,656)		-		
Provision for loan losses		2,157		26,253		
Total	\$	57,088	\$	64,587		

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

3) Loans Receivable — continued

Loan balances of approximately \$3,415 and \$7,000 had loan payments past due more than thirty days as of December 31, 2020 and 2019, respectively. Additionally, loans of approximately \$150,000 and \$173,000 had original principal repayment terms modified during 2020 and 2019, respectively.

There were no loan balances on nonaccrual status as of December 31, 2020 and 2019. There were no loan balances past due more than ninety days at December 31, 2020. Loan balances past due more than ninety days and still accruing interest were approximately \$3,000 at December 31, 2019.

Because of the inherent uncertainties in estimating the allowance for loan losses, it is at least reasonably possible that the estimates used will change within the near term.

4) Contributions Receivable

Contributions receivable represent contribution amounts committed from individuals, entities and foundations. Specifically, the Visionary Pledge Campaign and foundation grants have resulted in contributions receivable to be collected over several years. The amounts of approximately \$70,000, \$46,000, \$40,000, and \$20,000 are to be collected annually from 2021 through 2024, respectively. Because of the inherent uncertainties in estimating the allowance for doubtful loans and accounts, it is at least reasonably possible that the estimates used will change within the near term.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

5) Net Assets with Donor Restriction

Net assets with donor restriction consist of the following as of December 31,:

	2020		 2019
HOPE Fund	\$	334,000	\$ -
Visionary pledges		176,353	227,939
IDA program		96,750	75,150
Money Learning Lab		33,873	-
Economic Development Department		25,000	25,000
Endowment funds		10,000	10,000
El Paso Electric		9,000	2,977
Fidelity Foundation		-	67,370
New Mexico Gas		-	62,500
Hearst Foundation		-	40,040
United Way IDA		-	21,673
Rio Grande Community Development Corp		-	20,000
Southwest Capital		-	20,000
Simon Pledge		-	15,000
Los Alamos National Laboraty Foundation		-	 15,000
Total	\$	684,976	\$ 602,649

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

6) Net Assets Released from Net Assets With Donor Restrictions

Net assets released from restriction consist of the following for the years ended December 31,:

	2020		 2019
Visionary pledges	\$	79,086	\$ 74,128
Fidelity		67,370	70,005
New Mexico Gas		62,500	-
Hearst Foundation		40,040	109,960
Rio Grande Community Development Corp		20,000	-
Los Alamos National Laboraty Foundation		15,000	-
Simon Pledge		15,000	15,000
IDA program		46,250	15,000
Kauffman		-	240,064
Kellogg		-	151,601
Art loan program		-	102,296
PNM grant		-	100,000
Wells Fargo		-	15,000
Mayor's Prize		-	12,798
Veterans suite		-	 4,702
Total	\$	345,246	\$ 910,554

7) Donated Assets, Materials and Services

WESST recorded the following in donated assets, materials and services for the years ended December 31,:

	2020		2019	
Facilities	\$	152,107	\$	151,700
Professional and consulting services		54,509		141,496
Equipment, supplies and materials		19,580		20,944
	\$	226,196	\$	314,140

Donated materials and services were primarily used in WEC operations.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

8) Property and Equipment

Property and equipment consist of the following at December 31:

	2020	 2019
WEC capital lease	\$ 6,174,940	\$ 6,174,940
Building	2,349,970	2,349,970
Land improvements	33,492	33,492
Furnishing, fixtures and equipment	374,203	374,203
Leasehold improvements	 115,849	 115,849
	9,048,454	9,048,454
Less accumulated depreciation	 2,534,753	 2,296,915
	6,513,701	6,751,539
Land	 225,713	 225,713
Property and equipment, net	\$ 6,739,414	\$ 6,977,252

9) Retirement Plan

WESST has a retirement savings plan for its employees. This plan allows participants to make contributions by salary reduction pursuant to Section 408(a) SIMPLE-IRA, of the Internal Revenue Code. Under the terms of the Plan, WESST will match employee contributions up to 3% of compensation. The amount elected to be deferred by the employee cannot exceed the limitations prescribed by law. Employees vest immediately in all employer contributions. WESST's matching contribution for 2020 and 2019 was approximately \$29,000 and \$31,000, respectively.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

10) Secured Debt

WESST has a memorandum of agreement with the New Mexico Small Business Investment Corporation (NMSBIC) to cooperatively fund business loans to New Mexico's artisan community. WESST has complete discretion over the loan portfolio and WESST is responsible for the administration of the program. The NMSBIC agrees to purchase up to 75% of the loan principal disbursed by WESST, up to maximum of \$375,000. WESST pays interest to the NMSBIC at an annual rate of 3% of the outstanding principal balance of funds provided by the NMSBIC. Loan losses within the portfolio are shared 75% by the NMSBIC and 25% by WESST. As WESST collects payments on the loans, it repays 75% of the principal to the NMSBIC. At December 31, 2020 and 2019, the outstanding principal balance of funds provided by the NMSBIC to this program was approximately \$73,000 and \$96,000, respectively.

11) Notes Payable

The following is a summary of notes payable related to loan programs as of December 31:

	2020			2019	
Note payable to U.S. Small Business Administration, due in monthly installments of \$7,421, including interest ranging from .25% to 1.5%, with final payments due August 19, 2026. Secured by loans receivable and loss reserve funds.	\$	413,149	\$	501,058	
Note payable to U.S. Small Business Administration, due in monthly installments of \$4,767, including interest ranging from .625% to 2.625%, with final payments due December 23, 2029.					
Secured by loans receivable and loss reserve funds. Notes payable		448,602 861,751		500,000 1,001,058	
Less current portion		139,466		135,125	
Notes payable - less current portion	\$	722,285	\$	865,933	

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

11) Notes Payable - continued

Future principal payments on the notes payable are as follows:

Year ending December 31,	
2021	\$ 139,466
2022	135,705
2023	137,184
2024	138,698
2025	110,556
Thereafter	 200,142
	\$ 861,751

12) Capital Lease

In December 2008, the construction of the WEC was completed and WESST took occupancy of the building. The WEC is a 37,000 square foot business incubation facility and is designated to house and support local start-up businesses. The construction was a collaborative effort between WESST and the City of Albuquerque (the "City"), with funds for construction provided by both public and private sources. All public funds related to construction and equipping the WEC were received, managed and disbursed by the City. The estimated cost of the building, including land, is approximately \$8,750,000.

The Local Economic Development Act Project Participation Agreement (LEDA Agreement), signed by WESST and the City in November 2010, established the arrangement regarding the use and ownership of the WEC (this agreement supercedes two prior agreements between WESST and the City, signed in 2004 and 2006, respectively). The LEDA Agreement establishes that the City is the owner of record of the building and the land (excluding a portion of the parking lot at 205 Roma, NE which was purchased directly by WESST in 2010), and the City agrees to lease the property to WESST for a minimum period of 20 years at \$1.00 per year, primarily in exchange for economic development activities, the key deliverable of which is job creation.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

12) Capital Lease – continued

The LEDA Agreement provides an option for WESST to take ownership of the property at any time during the lease term by utilizing: 1) WESST' equity interest in the WEC, b) the Local Economic Development Act process, c) cash or other means of financing, or d) any combination of the aforementioned. WESST's equity interest in the WEC is measured based on variables outlined in the agreement, such as, value of "direct jobs created" and "contributions made" by WESST (e.g. development costs, cash contributions, federal funding, leasehold improvements, etc.).

As of December 31, 2010, WESST had earned enough equity interest to take ownership of the WEC. If and when WESST decides to take ownership of the WEC, the LEDA agreement also states that WESST will repay to the City a \$1,364,000 Urban Development Action Grant (UDAG) loan which was used to purchase the land for the WEC. Per the LEDA Agreement, WESST may "repay" a portion of the UDAG loan with the value of direct new jobs created. At a minimum, if WESST assumes ownership of the WEC, WESST will repay \$500,000 of the original UDAG loan in cash to the City. The \$500,000 repayment is structured at zero percent interest in 25 equal annual installments beginning one year from the day WESST assumes ownership of the WEC. Pursuant to the LEDA Agreement, if WESST does not take ownership of the WEC, the UDAG loan will not be repaid by WESST pursuant to LEDA Ordinance F/S-0-04-10.

Because the LEDA Agreement and prior agreements between the City and WESST have included opportunities for WESST to acquire ownership of the WEC for a purchase price that is significantly less than fair market value, management considered the lease agreements to contain a bargain purchase option, and the lease was recorded as a capital lease. At December 31, 2020 and 2019, the capital lease payable is recorded at the present value of future minimum lease payments for the amount owed to the City of approximately \$431,000 and \$423,000, assuming an interest rate of 3.5% over a period of twenty-one years.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

12) Capital Lease – continued

In the event that the City or WESST invests capital into the WEC in the future, the equity in the WEC will adjust accordingly.

For the purposes of recording the in-kind interest on the capital lease, management assumes a 3.5% interest rate, which resulted in in-kind interest of approximately \$8,500 for each of the years ended December 31, 2020 and 2019. Management records the in-kind value of the WEC donated space at \$18 per square foot, resulting in approximately \$152,000 of in-kind revenue and expense for the years ended December 31, 2020 and 2019.

13) Concentrations

WESST maintains its cash balances in financial institutions insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At times, these cash balances may exceed the insured limits of the FDIC. WESST has not experienced any losses in these cash accounts and believes it is not exposed to any significant credit risk related to uninsured cash balances.

WESST receives a significant portion of its revenues from one federal grant. For the years ended December 31, 2019 and 2018, approximately 51% and 31%, respectively, of total revenue was from this federal grant.

14) Related Parties

Three members of the WESST Board of Directors are employed at local banking institutions where WESST maintains accounts.

15) Endowment Funds

Annual distributions from WESST's endowment can be made pursuant to current Albuquerque Community Foundation policy. The total original balance of restricted funds related to the endowment was \$10,000 for the year ending December 31, 2020 and 2019. There were no distributions in either of the years ending December 31, 2020 or 2019.

Notes to Consolidated Financial Statements
December 31, 2020 and 2019

16) Liquidity and Availability

Financial assets available for general expenditure within one year of the balance sheet date, consist of the following:

•	2020	2019
Financial assets at year end:		
Cash and equivalents - unrestricted	\$ 2,440,780	\$ 1,535,753
Receivables - current portion	484,137	579,543
Total financial assets	2,924,917	2,115,296
Less amounts not available to be used within one year:		
Net assets with donor restriction	10,000	10,000
Total financial assets	10,000	10,000
Financial assets available to meet general expenditures		
over the next twelve months	\$ 2,914,917	\$ 2,105,296

17) Subsequent Event

At the time of this financial statement's release, citizens and the economies of the United States and other countries have been impacted by the coronavirus (COVID-19) pandemic. The significance and the duration of the pandemic's financial impact are indeterminable, and as such, this financial statement does not consider the potential future financial implications of the pandemic.

18) New Accounting Pronouncements

Revenue from Contracts with Customers – WESST has adopted Accounting Standards Update (ASU) No. 2014-09 – Revenue from Contracts with Customers (Topic 606), as amended. During the year, WESST entered into contracts with customers to rent space at the WESST Enterprise Center. Analysis of various provisions of this standard resulted in no significant changes in the way WESST recognizes revenue, and therefore no changes to the previously issued audited financial statements were required on a retrospective basis.

Contributions Received and Contributions Made – WESST has adopted Accounting Standards Update (ASU) No. 2018-08 – Not-for-Profit Entities: Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made (Topic 605). The standard is applied prospectively. There were no changes to previously unrecognized promises to give as a result of this new standard.



Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2020

	Pass-through Grant or Other	CFDA	Federal
Grantor Agency/Pass-through Grantor/Program Title	Identifying Number	<u>Number</u>	<u>Expenditures</u>
U.S. Department of Commerce Economic Adjustment Assistance Total U.S. Department of Commerce		11.307	\$ 100,247 100,247
Small Business Administration			
Microloan Program - Intermediary Lender (Loan Capital)		59.000	861,751
Women's Business Ownership Assistance		59.043	1,651,707
Microloan Program		59.046	120,795
Total Small Business Administration			<u>2,634,253</u>
U.S. Department of Health and Human Services			
Assets for Independence Demonstration Program		93.602	84,175
Total U.S. Department of Health and Human Services			84,175
Total federal expenditures			\$ 2,818,675

Notes to Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2020

1) General

The accompanying schedule of expenditures of federal awards presents the activity of all federal programs of Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") reporting entity as described in Note 1 to the consolidated financial statements. All federal awards received from federal agencies are included on the schedule.

2) Basis of Accounting

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting, which is described in Note 2 to WESST's consolidated financial statements.

3) Indirect Cost Rate

WESST has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance. WESST's administrative costs are included in the applicable grants budget.

4) Federal Loan Programs

The federal loan programs listed below are administered directly by WESST and balances and transactions relating to these programs are included in WESST's consolidated financial statements. Loans made during the year and beginning of year loan balances which require continued compliance monitoring are included in the federal expenditures presented in the schedule of expenditures of federal awards. The federal expenditures and loan balances at December 31, 2020 consist of:

			SEFA	Outsta	inding
CFDA		I	Federal	Loan Ba	lance at
<u>Number</u>	Program Name	Expenditures		December 31, 2020	
	-	,			
59.000	Microloan Program - Intermediary Lender (Loan Capital)	\$	861,751	\$	861,751



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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Women's Economic Self-Sufficiency Team, Corp
and Controlled Affiliate

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of the Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") (a nonprofit organization), which comprise the consolidated statement of financial position as of December 31, 2020, and the related consolidated statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated April 15, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered WESST's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of WESST's internal control. Accordingly, we do not express an opinion on the effectiveness of WESST's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of WESST's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether WESST's consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of WESST's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WESST's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Loftis & Lovato Group

Albuquerque, New Mexico April, 15 2021



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Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance

Board of Directors
Women's Economic Self-Sufficiency Team, Corp
and Controlled Affiliate

Report on Compliance for the Major Federal Program

We have audited the Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on WESST's major federal program for the year ended December 31, 2020. WESST's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for WESST's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about WESST's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of WESST's compliance.

Opinion on the Major Federal Program

In our opinion, WESST complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2020.

Report on Internal Control Over Compliance

Management of WESST is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered WESST's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of WESST's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Loftis & Lovato Group

Albuquerque, New Mexico April 15, 2021

Schedule of Findings and Questioned Costs December 31, 2020

Section I — Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified Internal control over financial reporting: Material weaknesses identified? No Significant deficiencies identified? None reported No Noncompliance material to financial statements noted? Federal Awards Internal control over major programs: Material weaknesses identified? No Significant deficiencies identified? No Type of auditor's report issued on compliance for major programs: Unmodified Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a) No Instances where the results of audit follow-up procedures disclosed that the summary schedule of prior audit findings materially misrepresents the status of any prior audit findings? No

Schedule of Findings and Questioned Costs - continued December 31, 2020

Section I — Summary of Auditor's Results — continued

Identification of major program:

<u>CFDA Number</u> <u>Name of Federal Program or Cluster</u>

59.043 Women's Business Ownership Assistance

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

Yes

Schedule of Findings and Questioned Costs - continued For the Year Ended December 31, 2020

Section II — Financial Statement Findings

None

Schedule of Findings and Questioned Costs - continued For the Year Ended December 31, 2020

Section III — Federal Award Findings and Questioned Costs

None

Summary Schedule of Prior Year Audit Findings For the Year Ended December 31, 2020

Summary Schedule of Prior Year Audit Findings

None