



Financial Statements and Independent Auditor's Report

December 31, 2021 and 2020

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Independent Auditor's Report

Board of Directors
Women's Economic Self-Sufficiency Team, Corp
and Controlled Affiliate

Opinion

We have audited the accompanying consolidated financial statements of the Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") (a nonprofit organization), which comprise the consolidated statements of financial position as of December 31, 2021 and 2020, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of WESST as of December 31, 2021 and 2020, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of WESST and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about WESST's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of WESST's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness
 of significant accounting estimates made by management, as well as evaluate the
 overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about WESST's ability to continue as a going concern for a reasonable period of time.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements.

The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 21, 2022, on our consideration of WESST's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WESST's internal control over financial reporting and compliance.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Loftis & Lovato Group

Albuquerque, New Mexico April 21, 2022



Consolidated Statements of Financial Position December 31,

	2021	2020		
Assets				
Current assets				
Cash and cash equivalents	\$ 2,660,439	\$ 2,440,780		
Cash held for others	29,120	153,852		
Contributions receivable - current portion	75,031	93,802		
Grants and accounts receivable, net	159,595	116,980		
Loans receivable - current portion	235,861	273,355		
Prepaid expenses	33,129	8,284		
Total current assets	3,193,175	3,087,053		
Restricted cash	925,741	1,034,971		
Contributions receivable - less current portion	58,443	106,702		
Loans receivable - less current portion, net	342,556	383,154		
Property and equipment, net	6,603,794	6,739,414		
Investment	- 40.057	15,000		
Beneficial interest in assets held by others	18,657 8,890	15,903 8,890		
Deposits				
Total assets	<u>\$ 11,151,256</u>	\$ 11,391,087		
Liabilities and Net Assets				
Current liabilities				
Accounts payable	\$ 31,192	\$ -		
Accrued liabilities	84,666	80,544		
Deferred revenue	89,118	404,213		
Funds held for others	29,120	153,852		
Notes payable - current portion	135,758	139,466		
Total current liabilities	369,854	778,075		
Deposits	14,643	13,294		
Secured debt	43,695	73,228		
Capital lease payable	440,377	431,858		
Notes payable - less current portion	580,734	722,285		
Total liabilities	1,449,303	2,018,740		
Net assets				
Without donor restriction	8,897,462	8,687,371		
With donor restriction	804,491	684,976		
Total net assets	9,701,953	9,372,347		
Total liabilities and net assets	<u>\$ 11,151,256</u>	\$ 11,391,087		

Consolidated Statement of Activities For the Year Ended December 31, 2021

	thout Donor Restriction		With Donor Restriction	- <u></u>	Total
Support and Revenue					
Grants and contracts	\$ 2,305,094	\$	-	\$	2,305,094
Contributions	300,065		291,861		591,926
WEC membership and services	274,151		-		274,151
In-kind contributions	175,484		-		175,484
Special events, net of expenses of \$47,972	141,861		-		141,861
Interest and loan fees	17,744		-		17,744
Consulting, training and other	1,010		-		1,010
Net assets released from restriction	 172,346		(172,346)		
Total support and revenue	 3,387,755	_	119,515		3,507,270
Expenses					
Program services					
Business consulting and training	2,138,082		-		2,138,082
Financial assistance	 604,396		-		604,396
Total program services	 2,742,478				2,742,478
Supporting services					
Management and general	288,153		-		288,153
Fundraising	 147,033				147,033
Total supporting services	 435,186				435,186
Total expenses *	 3,177,664		-		3,177,664
Change in net assets	210,091		119,515		329,606
Net assets, beginning of year	 8,687,371		684,976		9,372,347
Net assets, end of year	\$ 8,897,462	\$	804,491	\$	9,701,953

^{* -} Total expenses includes non-cash depreciation expense of \$216,799.

Consolidated Statement of Activities For the Year Ended December 31, 2020

	hout Donor		With Donor Restrictions	 Total
Support and Revenue				
Grants and contracts	\$ 2,052,778	\$	-	\$ 2,052,778
Contributions	207,254		427,573	634,827
WEC membership and services	296,277		-	296,277
In-kind contributions	226,196		-	226,196
Interest and loan fees	28,140		-	28,140
Consulting, training and other	4,088		-	4,088
Net assets released from restriction	 345,246	_	(345,246)	
Total support and revenue	 3,159,979	_	82,327	 3,242,306
Expenses				
Program services				
Business consulting and training	1,824,181		-	1,824,181
Financial assistance	 775,754	_	-	 775,754
Total program services	 2,599,935			 2,599,935
Supporting services				
Management and general	301,572		-	301,572
Fundraising	 112,860	_	-	 112,860
Total supporting services	 414,432	_		 414,432
Total expenses *	 3,014,367		-	 3,014,367
Change in net assets	145,612		82,327	227,939
Net assets, beginning of year	 8,541,759	_	602,649	 9,144,408
Net assets, end of year	\$ 8,687,371	\$	684,976	\$ 9,372,347

^{* -} Total expenses includes non-cash depreciation expense of \$237,838.

Consolidated Statement of Functional Expenses For the Year Ended December 31, 2021

	Business					
	Consulting			Management		
	And	Financial	Total	and		
	Training	<u>Assistance</u>	Program	General	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 984,404	\$ 349,305	\$1,333,709	\$ 158,774	\$ 95,265	\$1,587,748
Professional services	337,217	10,349	347,566	443	30,371	378,380
Depreciation	151,760	32,520	184,280	32,519	-	216,799
WEC In-kind facility	134,625	8,345	142,970	41,033	-	184,003
Employee benefits	86,047	30,533	116,580	13,879	8,326	138,785
Payroll taxes	71,828	25,487	97,315	11,585	6,952	115,852
IDA match contribution	-	111,000	111,000	-	-	111,000
Repairs and maintenance	91,610	7,169	98,779	4,150	-	102,929
Occupancy	93,969	3,585	97,554	-	-	97,554
Dues and fees	30,925	7,291	38,216	3,092	3,820	45,128
Accounting and legal fees	40,817	1,063	41,880	159	-	42,039
Telephone	26,661	7,110	33,771	1,777	-	35,548
Insurance	20,463	6,296	26,759	4,723	-	31,482
Training	24,767	-	24,767	1,490	-	26,257
Supplies	17,155	219	17,374	3,352	907	21,633
Travel	10,224	2,005	12,229	753	301	13,283
Miscellaneous	-	-	-	10,267	-	10,267
Advertising	8,537	-	8,537	120	347	9,004
Printing and postage	6,843	308	7,151	37	744	7,932
Interest	142	1,811	1,953	-	-	1,953
Equipment lease	88		88			88
Total expenses	\$2,138,082	\$ 604,396	\$2,742,478	\$ 288,153	\$ 147,033	\$3,177,664

Consolidated Statement of Functional Expenses For the Year Ended December 31, 2020

	Business					
	Consulting			Management		
	And	Financial	Total	and		
	Training	<u>Assistance</u>	Program	General	<u>Fundraising</u>	Total
Salaries	\$ 920,164	\$ 326,510	\$1,246,674	\$ 148,414	\$ 89,048	\$1,484,136
Professional services	193,573	67,212	260,785	2,688	5,377	268,850
Depreciation	166,486	35,676	202,162	35,676	-	237,838
WEC In-kind facility	140,829	46,943	187,772	46,943	-	234,715
Employee benefits	88,001	36,066	124,067	11,541	8,656	144,264
Payroll taxes	72,978	22,115	95,093	8,846	6,634	110,573
IDA match contribution	-	168,350	168,350	-	-	168,350
Repairs and maintenance	34,019	4,253	38,272	4,253	-	42,525
Occupancy	56,282	18,760	75,042	18,760	-	93,802
Dues and fees	32,283	10,761	43,044	-	-	43,044
Accounting and legal fees	10,417	5,208	15,625	10,416	-	26,041
Telephone	26,406	7,042	33,448	1,760	-	35,208
Insurance	18,515	5,697	24,212	4,273	-	28,485
Training	2,237	959	3,196	-	-	3,196
Supplies	42,420	9,434	51,854	5,032	3,145	60,031
Travel	1,980	535	2,515	160	-	2,675
Advertising	8,323	2,378	10,701	1,189	-	11,890
Printing and postage	8,662	2,546	11,208	1,528	-	12,736
Interest	-	2,919	2,919	-	-	2,919
Equipment lease	606	233	839	93	-	932
Provision for loan loss		2,157	2,157			2,157
Total expenses	\$1,824,181	\$ 775,754	\$2,599,935	\$ 301,572	\$ 112,860	\$3,014,367

Consolidated Statements of Cash Flows For the Years Ended December 31,

	 2021	 2020
Cash flows from operating activities		
Cash received from grants and contracts	\$ 2,056,614	\$ 2,416,672
Cash received from contributions	658,956	770,809
Cash received from WEC membership and services	276,510	297,118
Cash received from special events	189,833	-
Interest and loan fees received	14,990	26,695
Cash paid to employees and suppliers	(2,797,412)	(2,525,175)
Interest paid	 (1,953)	 (2,919)
Net cash provided by operating activities	 397,538	 983,200
Cash flows from investing activities		
Purchases of equipment and improvements	(81,179)	-
Loan repayments	375,030	530,288
Loans issued	 (296,938)	 (446,211)
Net cash (used) provided by investing activities	 (3,087)	 84,077
Cash flows from financing activities		
Proceeds from secured borrowings	1,703	20,065
Principal payments on secured borrowings	(31,236)	(43,008)
Principal payments on notes payable	 (145 <u>,</u> 259)	 (139,307)
Net cash (used) by financing activities	 (174,792)	 (162,250)
Net increase in cash and cash equivalents	219,659	905,027
Cash and cash equivalents, beginning of year	 2,440,780	 1,535,753
Cash and cash equivalents, end of year	\$ 2,660,439	\$ 2,440,780

Consolidated Statements of Cash Flows - continued For the Years Ended December 31,

	2021	2020		
Reconciliation of change in net assets to net cash provided by operating activities				
Change in net assets	\$ 329,606	\$ 227,939		
Adjustments to reconcile change in net assets to net cash provided by operating activities				
Depreciation	216,799	237,838		
Loss on investment	15,000	-		
Interest amortization	8,519	8,519		
Provision for loan losses	-	2,157		
Bad debt	-	5,200		
Changes in assets and liabilities				
Contributions receivable	67,030	130,782		
Grants and accounts receivable	(42,615)	(8,995)		
Prepaid expenses	(24,845)	1,910		
Restricted cash	109,230	158,771		
Beneficial interest in assets held by others	(2,754)	(1,445)		
Accounts payable	31,192	-		
Accrued liabilities	4,122	9,653		
Deferred revenue	(315,095)	214,118		
WEC Deposits	1,349	(3,247)		
Total adjustments	67,932	755,261		
Net cash provided by operating activities	\$ 397,538	\$ 983,200		

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

1) The Organization

The Women's Economic Self-Sufficiency Team, Corp and Controlled Affiliate (WESST), is a nonprofit corporation organized to assist individuals to start and grow businesses in New Mexico.

WESST Real Estate Holdings, LLC (the "Affiliate") was formed in 2009 under the New Mexico Limited Liability Company Act to engage in real estate investment and management activities. The Affiliate is intended to be a disregarded entity for federal income tax purposes. The composition of the Board of Directors for each entity is identical, and WESST is the sole member of the Affiliate. The Affiliate may not engage in any activity that would adversely affect WESST's status as a tax-exempt organization under Section 501(c) of the Internal Revenue Code.

WESST accomplishes its mission through the following programs:

Business Consulting and Training – Through individual and small group consultations, clients are coached in areas such as sales and marketing, production, management and finance. Group workshops are also presented on basic and advanced business topics.

Financial Assistance – A revolving loan fund for small businesses which are unable to obtain financing from banks or other traditional sources and assistance in accessing other financial resources is available.

To deliver some of its program services, WESST uses the WESST Enterprise Center (WEC) which is a 37,000 square-foot mixed-use business incubation facility accommodating up to twenty light manufacturing, service, professional and technology businesses.

WESST's major sources of revenue are federal grants, contributions and earned income.

Basis of Accounting

The consolidated financial statements of WESST have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables and liabilities.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

2) Summary of Significant Accounting Policies

Basis of Presentation

The accompanying consolidated financial statements present the consolidated financial position, changes in net assets, cash flows and functional expenses of WESST and its Affiliate. All significant intercompany accounts and transactions have been eliminated. WESST has board control and an economic interest in the Affiliate. Accordingly, the Affiliate's financial statements have been consolidated with WESST's financial statements.

The financial statements of WESST have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require WESST to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restriction: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of WESST's management and the board of directors.

Net assets with donor restriction: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of WESST or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restriction. When a restriction expires, net assets are reclassified from net assets with donor restriction to net assets without donor restriction in the consolidated statements of activities.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The allowance for loan losses is a significant estimate in these consolidated financial statements. It is reasonably possible that actual loan losses could differ from management's estimates of loan losses.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

2) Summary of Significant Accounting Policies — continued

Financial Instruments

WESST's financial instruments include cash and cash equivalents, restricted cash, receivables, accounts payable, accrued liabilities, deferred revenue, secured debt and notes payable. WESST estimates that the fair value of all financial instruments at December 31, 2021 and 2020 does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying financial statements.

Donated Services and Materials

In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-10-20, WESST recognizes contributed services if the services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would need to be purchased if not provided by donation. Recognized contributed services are recorded at the estimated fair value of the services on the date of donation. Donated materials are recorded at estimated fair value on the date of donation.

Support

WESST reports contributions of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets or specify the time period for which the assets may be expended. When a donor restriction expires, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statements of activities as net assets released from restriction. Donor restricted contributions whose restrictions are met in the same reporting period are reported as support without donor restriction.

Revenue from Contracts with Customers

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers*. The guidance requires WESST to recognize revenue to depict the transfer of goods or services to customers in an amount that reflects the consideration to which WESST expects to be intitled in exchange for those goods or services.

The guidance also requires expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. Additionally, qualitative and quantitative disclosures are required regarding customer contracts, significant judgements, changes in judgements, and assets recognized from the costs to obtain or fulfill a contract.

Notes to Consolidated Financial Statements December 31, 2021 and 2020

2) Summary of Significant Accounting Policies — continued

Revenue from Contracts with Customers - continued

WESST has contracts to provide working space in their incubator to tenants. Revenue related to these contracts are recognized as Wesst Enterprise Center membership revenue. Payment can be received before or after services are provided. Payments received after services are considered receivables and payments received before services are considered deferred revenue.

Cash and Cash Equivalents

Cash and cash equivalents include demand deposits at banks and savings accounts at financial institutions. For purposes of the consolidated statements of cash flows, WESST considers all unrestricted highly liquid investments with an original maturity of three months or less to be cash equivalents and excludes restricted cash.

In accordance with certain agreements, WESST maintains separate cash and cash equivalent accounts for Individual Development Account (IDA) custodial accounts and the fiscal agent relationship and various loan loss reserve accounts related to the loan program.

Restricted Cash and Cash Held for Others

Restricted cash is cash that WESST has received from the Small Business Investment Corporation (SBIC) and various federal agencies which require the cash to be held for the loan program and related loan loss reserve accounts. This amount was approximately \$926,000 and \$1,035,000 at December 31, 2021 and 2020, respectively. WESST was also the fiscal agent for another entity and is the custodian of a number of IDA participant accounts. This cash held for others was approximately \$29,000 and \$154,000 at December 31, 2021 and 2020, respectively.

Loans Receivable

Loans receivable are carried at face value and adjusted by an allowance for loan losses. WESST classifies loans receivable as current if maturity is one year or less. Interest income on loans receivable is recorded monthly. Related loan fees required at closing are minimal, and as such, are recorded as income when the loan is disbursed. Loans are collateralized by any combination of the following: deposit accounts, real estate, inventory, accounts receivable, furniture, equipment, vehicles, and assignment of contracts and life insurance policies. WESST's access to collateral is determined by legal collection proceedings.

Notes to Consolidated Financial Statements December 31, 2021 and 2020

2) Summary of Significant Accounting Policies — continued

Loans Receivable - continued

Loans are recorded when funds are disbursed. Collectability of loans receivable is evaluated monthly and the loan loss reserve is adjusted accordingly.

The accrual of interest is discontinued on loans evaluated to be potentially uncollectible. Interest accrual resumes when certainty of repayment is determined. Loans are written off as uncollectible only after collateral has been satisfied and all legal action for recovery is exhausted. Loans are determined to be delinquent based on the number of days required payments are past due.

Allowance for Loan Losses

WESST provides a valuation allowance for estimated losses on loans when a significant and permanent decline in value occurs or is anticipated. The allowance for loan losses is based on established guidelines for loan grades, which specify reserve requirements. The factors that influence reserve requirements include available borrower financial information, period of payment delinquency, and borrower responsiveness. WESST management calculates an estimate for loan losses based on these factors.

Receivables

Grants and accounts receivable are primarily for cost-reimbursement governmental grants. Contributions receivable consist of amounts due from foundations and similar organizations. An allowance for doubtful accounts is based on an analysis of expected collections as determined from past history and management experience. No allowance was considered necessary as of December 31, 2021 and 2020.

Property and Equipment

Purchased property and equipment is stated at cost. Property and equipment received by donation is recorded at the estimated fair value on the date of donation. Such donations are reported as support without donor restriction unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property are reported as support with donor restriction. Absent donor stipulations regarding how long those donated assets must be maintained, WESST reports the expiration of donor restriction when the donated or acquired assets are placed in service as instructed by the donor. WESST reclassifies net assets with donor restriction to net assets without donor restriction at that time. Purchased or donated property in excess of \$5,000 is capitalized. Depreciation is calculated on a straight-line basis in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives, which range from five to forty years.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

2) Summary of Significant Accounting Policies — continued

Income Taxes

WESST is a nonprofit organization and qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. WESST regularly evaluates activities as it relates to its tax-exempt status. If WESST activities are determined to be outside of its tax-exempt status the potential exists for tax liabilities on those unrelated activities. Currently, WESST engages in no activities that result in unrelated business net income. Accordingly, no provision for income taxes has been reflected in WESST's financial statements. WESST's income tax filings are subject to audit by various taxing authorities. WESST's open audit periods are for the years ended December 31, 2018 and thereafter.

Advertising Costs

Marketing and public relations costs are expensed as incurred.

Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the consolidated statements of activities and in the consolidated statements of functional expenses. Accordingly, certain costs have been allocated to the programs and support services benefited. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries	Time spent
Professional services	Specific identification
Depreciation	Square footage
WEC In-kind facility	Specific identification
Employee benefits	Time spent

Subsequent Events

Subsequent events were evaluated through April 21, 2022, which is the date the financial statements were available to be issued.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

3) Loans Receivable

WESST had loans receivable of approximately \$578,000 and \$657,000, net of allowance for loan losses, at December 31, 2021 and 2020, respectively.

Changes in the allowance for loan losses for the years ended December 31,:

	 2021	 2020
Balance at beginning of year	\$ 57,088	\$ 64,587
Loans charged-off	-	(9,656)
Provision for loan losses	 -	 2,157
Total	\$ 57,088	\$ 57,088

Loan balances of approximately \$2,410 and \$3,415 had loan payments past due more than thirty days as of December 31, 2021 and 2020, respectively. Additionally, loans of approximately \$55,000 and \$150,000 had original principal repayment terms modified during 2021 and 2020, respectively.

There were no loan balances on nonaccrual status as of December 31, 2021 and 2020. There were no loan balances past due more than ninety days at December 31, 2021 and 2020.

Because of the inherent uncertainties in estimating the allowance for loan losses, it is at least reasonably possible that the estimates used will change within the near term.

4) Contributions Receivable

Contributions receivable represent contribution amounts committed from individuals, entities and foundations. Specifically, the Visionary Pledge Campaign and foundation grants have resulted in contributions receivable to be collected over several years. The amounts of approximately \$75,000, \$29,000, \$14,000, \$6,000 and \$9,000 are to be collected annually from 2022 through 2026, respectively. Because of the inherent uncertainties in estimating the allowance for doubtful loans and accounts, it is at least reasonably possible that the estimates used will change within the near term.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

5) Net Assets with Donor Restriction

Net assets with donor restriction consist of the following as of December 31,:

	2021			2020		
HOPE Fund	\$	475,861	\$	334,000		
Visionary pledges		131,857		176,353		
IDA program		-		96,750		
Money Learning Lab		24,273		33,873		
Economic Development Department		12,500		25,000		
Endowment funds		10,000		10,000		
Wells Fargo - La Escalera		150,000		-		
El Paso Electric				9,000		
Total	\$	804,491	\$	684,976		

6) Net Assets Released from Net Assets With Donor Restriction

Net assets released from restriction consist of the following for the years ended December 31,:

	 2021	2020
IDA program	\$ 96,750	\$ 46,250
Visionary pledges	44,496	79,086
Economic Development Department	12,500	-
Money Learning Lab	9,600	-
El Paso Electric	9,000	-
Fidelity	-	67,370
New Mexico Gas	-	62,500
Hearst Foundation	-	40,040
Rio Grande Community Development Corp	-	20,000
Los Alamos National Laboraty Foundation	-	15,000
Simon Pledge	 -	 15,000
Total	\$ 172,346	\$ 345,246

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

7) Donated Assets, Materials and Services

WESST recorded the following in donated assets, materials and services for the vears ended December 31.:

	2021		2020		
Facilities	\$	92,378	\$	152,107	
Professional and consulting services		80,052		54,509	
Equipment, supplies and materials		3,054		19,580	
	\$	175,484	\$	226,196	

Donated materials and services were primarily used in WEC operations.

8) Property and Equipment

Property and equipment consist of the following at December 31:

	 2021	2020
WEC capital lease	\$ 6,174,940	\$ 6,174,940
Building	2,349,970	2,349,970
Land improvements	33,492	33,492
Furnishing, fixtures and equipment	395,364	374,203
Leasehold improvements	 175,867	 115,849
	9,129,633	9,048,454
Less accumulated depreciation	2,751,552	 2,534,753
	6,378,081	6,513,701
Land	 225,713	 225,713
Property and equipment, net	\$ 6,603,794	\$ 6,739,414

9) Retirement Plan

WESST has a retirement savings plan for its employees. This plan allows participants to make contributions by salary reduction pursuant to Section 408(a) SIMPLE-IRA, of the Internal Revenue Code. Under the terms of the Plan, WESST will match employee contributions up to 3% of compensation. The amount elected to be deferred by the employee cannot exceed the limitations prescribed by law. Employees vest immediately in all employer contributions. WESST's matching contribution for 2021 and 2020 was approximately \$29,000 for each year.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

10) Secured Debt

WESST has a memorandum of agreement with the New Mexico Small Business Investment Corporation (NMSBIC) to cooperatively fund business loans to New Mexico's artisan community. WESST has complete discretion over the loan portfolio and WESST is responsible for the administration of the program. The NMSBIC agrees to purchase up to 75% of the loan principal disbursed by WESST, up to maximum of \$375,000. WESST pays interest to the NMSBIC at an annual rate of 3% of the outstanding principal balance of funds provided by the NMSBIC. Loan losses within the portfolio are shared 75% by the NMSBIC and 25% by WESST. As WESST collects payments on the loans, it repays 75% of the principal to the NMSBIC. At December 31, 2021 and 2020, the outstanding principal balance of funds provided by the NMSBIC to this program was approximately \$44,000 and \$73,000, respectively.

11) Notes Payable

The following is a summary of notes payable related to loan programs as of December 31:

	 2021	 2020
Note payable to U.S. Small Business Administration, due in monthly installments of \$7,421, including interest ranging from .25% to 1.5%, with final payments due August 19, 2026. Secured by loans receivable and loss reserve funds.	\$ 325,024	\$ 413,149
Note payable to U.S. Small Business Administration, due in monthly installments of \$4,767, including interest ranging from .625% to 2.625%, with final payments due December 23, 2029.		
Secured by loans receivable and loss reserve funds.	391,468	 448,602
Notes payable	716,492	861,751
Less current portion	135,758	 139,466
Notes payable - less current portion	\$ 580,734	\$ 722,285

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

11) Notes Payable – continued

Future principal payments on the notes payable are as follows:

Year ending December 31,	
2022	\$ 135,758
2023	137,185
2024	138,698
2025	110,503
Thereafter	 194,348
	\$ 716,492

12) Capital Lease

In December 2008, the construction of the WEC was completed and WESST took occupancy of the building. The WEC is a 37,000 square foot business incubation facility and is designated to house and support local start-up businesses. The construction was a collaborative effort between WESST and the City of Albuquerque (the "City"), with funds for construction provided by both public and private sources. All public funds related to construction and equipping the WEC were received, managed and disbursed by the City. The estimated cost of the building, including land, is approximately \$8,750,000.

The Local Economic Development Act Project Participation Agreement (LEDA Agreement), signed by WESST and the City in November 2010, established the arrangement regarding the use and ownership of the WEC (this agreement supercedes two prior agreements between WESST and the City, signed in 2004 and 2006, respectively). The LEDA Agreement establishes that the City is the owner of record of the building and the land (excluding a portion of the parking lot at 205 Roma, NE which was purchased directly by WESST in 2010), and the City agrees to lease the property to WESST for a minimum period of 20 years at \$1.00 per year, primarily in exchange for economic development activities, the key deliverable of which is job creation.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

12) Capital Lease - continued

The LEDA Agreement provides an option for WESST to take ownership of the property at any time during the lease term by utilizing: 1) WESST' equity interest in the WEC, b) the Local Economic Development Act process, c) cash or other means of financing, or d) any combination of the aforementioned. WESST's equity interest in the WEC is measured based on variables outlined in the agreement, such as, value of "direct jobs created" and "contributions made" by WESST (e.g. development costs, cash contributions, federal funding, leasehold improvements, etc.).

As of December 31, 2010, WESST had earned enough equity interest to take ownership of the WEC. If and when WESST decides to take ownership of the WEC, the LEDA agreement also states that WESST will repay to the City a \$1,364,000 Urban Development Action Grant (UDAG) loan which was used to purchase the land for the WEC. Per the LEDA Agreement, WESST may "repay" a portion of the UDAG loan with the value of direct new jobs created. At a minimum, if WESST assumes ownership of the WEC, WESST will repay \$500,000 of the original UDAG loan in cash to the City. The \$500,000 repayment is structured at zero percent interest in 25 equal annual installments beginning one year from the day WESST assumes ownership of the WEC. Pursuant to the LEDA Agreement, if WESST does not take ownership of the WEC, the UDAG loan will not be repaid by WESST pursuant to LEDA Ordinance F/S-0-04-10.

Because the LEDA Agreement and prior agreements between the City and WESST have included opportunities for WESST to acquire ownership of the WEC for a purchase price that is significantly less than fair market value, management considered the lease agreements to contain a bargain purchase option, and the lease was recorded as a capital lease. At December 31, 2021 and 2020, the capital lease payable is recorded at the present value of future minimum lease payments for the amount owed to the City of approximately \$440,000 and \$431,000, assuming an interest rate of 3.5% over a period of twenty-one years.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

12) Capital Lease - continued

In the event that the City or WESST invests capital into the WEC in the future, the equity in the WEC will adjust accordingly.

For the purposes of recording the in-kind interest on the capital lease, management assumes a 3.5% interest rate, which resulted in in-kind interest of approximately \$8,500 for each of the years ended December 31, 2021 and 2020. Management records the in-kind value of the WEC donated space at \$18 per square foot, resulting in approximately \$92,000 and \$152,000 of in-kind revenue and expense for the years ended December 31, 2021 and 2020.

13) Concentrations

WESST maintains its cash balances in financial institutions insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At times, these cash balances may exceed the insured limits of the FDIC. WESST has not experienced any losses in these cash accounts and believes it is not exposed to any significant credit risk related to uninsured cash balances.

WESST receives a significant portion of its revenues from one federal grant. For the years ended December 31, 2021 and 2020, approximately 56% and 51%, respectively, of total revenue was from this federal grant.

14) Related Parties

Three members of the WESST Board of Directors are employed at local banking institutions where WESST maintains accounts.

15) Endowment Funds

Annual distributions from WESST's endowment can be made pursuant to current Albuquerque Community Foundation policy. The total original balance of restricted funds related to the endowment was \$10,000 for the year ending December 31, 2021 and 2020. There were no distributions in either of the years ending December 31, 2021 or 2020.

Notes to Consolidated Financial Statements
December 31, 2021 and 2020

16) Liquidity and Availability

Financial assets available for general expenditure within one year of the balance sheet date, consist of the following:

	2021	2020
Financial assets at year end:		
Cash and equivalents - unrestricted	\$ 2,660,439	\$ 2,440,780
Receivables - current portion	470,487	484,137
Total financial assets	3,130,926	2,924,917
Less amounts not available to be used within one year:		
Net assets with donor restriction	10,000	10,000
Total financial assets	10,000	10,000
Financial assets available to meet general expenditures		
over the next twelve months	\$ 3,120,926	\$ 2,914,917

17) Subsequent Event

At the time of this financial statement's release, citizens and the economies of the United States and other countries have been impacted by the coronavirus (COVID-19) pandemic. The significance and the duration of the pandemic's financial impact are indeterminable, and as such, this financial statement does not consider the potential future financial implications of the pandemic.



Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2021

Grantor Agency/Pass-through Grantor/Program Title	Pass-through Grant or Other Identifying Number	Federal Assistance <u>Listing</u>	Federal Expenditures
U.S. Department of Commerce Economic Adjustment Assistance Total U.S. Department of Commerce		11.307	\$ 76,630 76,630
Small Business Administration			
Microloan Program - Intermediary Lender (Loan Capital)		59.000	716,492
Women's Business Ownership Assistance		59.043	900,000
Women's Business Ownership Assistance - CARES Act		59.043	1,026,009
Women's Business Ownership Assistance - Money Learning Lab	SBAOEDWB210002-01-00	59.043	29,590
Microloan Program		59.046	118,765
Total Small Business Administration			2,790,856
U.S. Department of Health and Human Services			
Assets for Independence Demonstration Program		93.602	55,500
Total U.S. Department of Health and Human Services			55,500
Total federal expenditures			\$ 2,922,986

Notes to Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2021

1) General

The accompanying schedule of expenditures of federal awards presents the activity of all federal programs of Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") reporting entity as described in Note 1 to the consolidated financial statements. All federal awards received from federal agencies are included on the schedule.

2) Basis of Accounting

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting, which is described in Note 2 to WESST's consolidated financial statements.

3) Indirect Cost Rate

WESST has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance. WESST's administrative costs are included in the applicable grants budget.

4) Federal Loan Programs

The federal loan programs listed below are administered directly by WESST and balances and transactions relating to these programs are included in WESST's consolidated financial statements. Loans made during the year and beginning of year loan balances which require continued compliance monitoring are included in the federal expenditures presented in the schedule of expenditures of federal awards. The federal expenditures and loan balances at December 31, 2021 consist of:

Federal			SEFA	Οι	ıtstanding
Assistance		ı	ederal	Loa	n Balance at
Listing	Program Name	Exp	enditures	Decei	mber 31, 2021
59.000	Microloan Program - Intermediary Lender (Loan Capital)	\$	716,492	\$	716,492



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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Women's Economic Self-Sufficiency Team, Corp
and Controlled Affiliate

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of the Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") (a nonprofit organization), which comprise the consolidated statement of financial position as of December 31, 2021, and the related consolidated statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated April 21, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered WESST's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of WESST's internal control. Accordingly, we do not express an opinion on the effectiveness of WESST's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of WESST's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether WESST's consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of WESST's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering WESST's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Loftis & Lovato Group

Albuquerque, New Mexico April, 21 2022



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Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance

Board of Directors Women's Economic Self-Sufficiency Team, Corp and Controlled Affiliate

Report on Compliance for the Major Federal Program

We have audited the Women's Economic Self-Sufficiency Team, Corp and its controlled affiliate, WESST Real Estate Holdings, LLC (collectively referred to as "WESST") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on WESST's major federal program for the year ended December 31, 2021. WESST's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for WESST's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about WESST's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of WESST's compliance.

Opinion on the Major Federal Program

In our opinion, WESST complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2021.

Report on Internal Control Over Compliance

Management of WESST is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered WESST's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of WESST's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Loftis & Lovato Group

Albuquerque, New Mexico April 21, 2022

Schedule of Findings and Questioned Costs December 31, 2021

Section I — Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting: Material weaknesses identified?	No
Significant deficiencies identified?	No
Noncompliance material to financial statements noted?	No
Federal Awards	
Internal control over major programs: Material weaknesses identified?	No
Significant deficiencies identified?	No
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)	No
Instances where the results of audit follow-up procedures disclosed that the summary schedule of prior audit findings materially misrepresents the status of any prior audit findings?	No

Schedule of Findings and Questioned Costs - continued December 31, 2021

Section I — Summary of Auditor's Results — continued

Identification of major program:

<u>CFDA Number</u> <u>Name of Federal Program or Cluster</u>

59.043 Women's Business Ownership Assistance

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

Yes

Schedule of Findings and Questioned Costs - continued For the Year Ended December 31, 2021

Section II — Financial Statement Findings

None

Schedule of Findings and Questioned Costs - continued For the Year Ended December 31, 2021

Section III — Federal Award Findings and Questioned Costs

None

Summary Schedule of Prior Year Audit Findings For the Year Ended December 31, 2021

Summary Schedule of Prior Year Audit Findings

None